

# Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 10 March 2022 at 7.00 PM

Location: The Queens Head, Kirkby La Thorpe, NG34 9NU

## MINUTES

- (i) Public Comment  
- There were no members of the public attending.
- (ii) Report from District Councillor Mervyn Head.  
- NKDC budgets have been approved for the forthcoming year with a 2.89% increase; there is a possibility that with goods and service price increases it may cause elements of pressure in delivering services.  
- It was stated that Anglian Water have a hardship fund/line should any customers be struggling with payments (information to follow).

- (iii) Report from County Councillor Andrew Key.  
- Cllr Key was unable to make the meeting.

Present: Cllrs Andy Parker (Chair), Richard Bridgen, Alison Flannery;  
Dermot Daly (Clerk); District Cllr Mervyn Head; No members of the public.

Welcome.

- The meeting commenced at 19:16.

- 034/22** To receive and agree apologies for absence.  
- It was RESOLVED to approve the absence of Cllr Michelle Morris, Cllr Carl Denton, and Cllr Phil White.

- 035/22** To receive disclosures of pecuniary and non-pecuniary interests, pursuant to section 31 of the Localism Act 2011, and applications for dispensation from Councillors on matters considered at this meeting.  
- None.

- 036/22** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.  
- None.

## **POLICY & PROCESS**

- 037/22** To review application candidates and agree to fill casual vacancy councillor position.  
- There were no applications forthcoming. Item will be deferred to the next meeting.

- 038/22** To approve new Training and Development Policy and associated Training Plan.  
- It was RESOLVED to accept the Training and Development Policy as circulated and to use the Training Plan as a reviewable document. The latest training opportunities through LALC are to be circulated to Councillors.

- 039/22** To approve the updated Standing Orders as circulated.  
- It was RESOLVED to accept the Standing Orders as circulated.

- 040/22** To approve the new Freedom of Information Policy as circulated.  
- It was RESOLVED to accept the Freedom of Information Policy as circulated. The Clerk is to send out a reminder to Councillors about use of a dedicated email account.

## **MEETINGS**

- 041/22** To receive the Minutes of the Ordinary Meeting of the Parish Council on 20th January 2022 for approval.  
- It was RESOLVED to approve the Minutes as circulated.

- 042/22** To receive the Minutes of the Extraordinary Meeting of the Parish Council on 10th February 2022 for approval.  
- It was RESOLVED to approve the Minutes as circulated.

## **PLANNING**

- 043/22** To discuss and agree response on planning applications.  
- There were no planning applications forthcoming.

## **FINANCE**

- 044/22** Presentation of accounts for the current period.  
- It was RESOLVED to approve the accounts as circulated.
- 045/22** Review and approve accounts for payment.  
- It was RESOLVED to approve the payments as circulated.
- 046/22** Approve use of LALC internal audit service.  
- It was RESOLVED to use the LALC Internal Audit service at a cost of £150 to support the required level of transparency.
- 047/22** Approve LALC membership.  
- It was RESOLVED to continue the membership of the LALC service at a cost of £284.75 to support the required level of professionalism for the Council.
- 048/22** Approve LALC Training Scheme (ATS).  
- It was RESOLVED to subscribe to the LALC ATS service as there is likely to be some uptake of training courses by the Councillors and Clerk.
- 049/22** To consider a request for donation to Citizens Advice Mid Lincolnshire.  
- It was RESOLVED to provide a donation toward this service, under s.137, in support of maintaining this service to the community.

## **GENERAL**

- 050/22** To discuss and agree next actions on celebrating the Queens Platinum Jubilee.  
- It was RESOLVED to create a working group to plan and deliver the appropriate celebrations. Cllr White to be contacted to instigate.  
- The Council was reminded of a previous resolution to support the celebrations up to £800.  
- The Council will be able to coordinate and hold other public donations toward this particular event.
- 051/22** To discuss and agree next actions on training for use of the Defibrillators.  
- It was RESOLVED to investigate different avenues such as online video (AP), event in the school or football club, any service from Community Heartbeat Trust (DD) or St. Johns Ambulance (AF).
- 052/22** To discuss and agree actions regarding public communication on the blocked drain issues.  
- It was RESOLVED to get particular information from Anglian Water and make available on website and Facebook.
- 053/22** To review the Action List.  
- The Action List was reviewed:  
- Reminder to Cllrs to provide profiles for the website.  
- Reminder to Cllrs to create email accounts dedicated to parish council business.  
- Guidance was that Whatsapp social media platform not suitable for parish council activities.  
- To approach Highways regarding a review of 'no through route' signage at the entrance to Mount Lane.

## **CLOSE**

- 054/22** To note further agenda items and arrangements for the next (Annual) meeting (12th May 2022).  
- High Speed Broadband  
- Future financial strategy  
- Defib training  
- Update on Queens Jubilee celebrations  
- Training: booking and approval

Meeting Close: 20:34