

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 20 January 2022 at 7.00 PM
at St Denys' Church, Kirkby La Thorpe

MINUTES

- (i) Public Comment - None.
- (ii) Report from District Councillor Mervyn Head. - None.
- (iii) Report from County Councillor Andrew Key. - None.

Present: Cllrs Phil White (Chairman), Andy Parks, Carl Denton, Richard Bridgen, Michelle Morris, Alison Flannery; Dermot Daly (Clerk); No members of the public.

Welcome.

- 001/22** To receive and agree apologies for absence. - None.
- 002/22** To receive disclosures of pecuniary and non-pecuniary interests, pursuant to section 31 of the Localism Act 2011, and applications for dispensation from Councillors on matters considered at this meeting. - None.
- 003/22** To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. - None.

POLICY & PROCESS

- 004/22** To review application candidates and agree to fill casual vacancy councillor position.
- There were no applications forthcoming. Item will be deferred to the next meeting.
- 005/22** To approve Publication Scheme for the purposes of Freedom of Information.
- It was RESOLVED to approve the document as circulated.
- 006/22** To review and approve the Risk Profile for the Council.
- It was RESOLVED to approve the document as circulated.
- 007/22** To agree a process for reviewing planning applications.
- It was RESOLVED that the clerk can respond with no objections where no planning comments are received from Councillors. The relevant changes will be made to the Standing Orders.
- 008/22** To discuss and agree ways of working within the Council.
- It was RESOLVED to implement a shared action log with reminders and store in the shared councillor space; reminders are to be automated at the beginning of the month; a summary fixed version to be made available to the public. It was requested that a reminder be sent out for the link to the shared space where the action log and other shared documents is located; and that a reminder go out to councillors to review associated documents prior to meeting.
- 009/22** To discuss and agree methods of communication to the public.
- It was RESOLVED that the clerk draft a newsletter to reflect year-end/start position; to circulate it prior to the next meeting for review and approval); to incorporate a question for residents to identify whether they want to receive updates and how. It was RESOLVED the Cllr Parker look at the viability of a village Whatsapp group. It was RESOLVED that Cllr Bridgen look at the viability of the Council using Twitter.

MEETINGS

- 010/22** To receive the Minutes of the Ordinary Meeting of the Parish Council on 11th November 2021 for approval.
- Resolved to approve the document as circulated.

PLANNING

- 011/22** 21/1863/HOUS - Beaver Cottage Mount Lane Kirkby La Thorpe - Erection of replacement single detached garage and sunroom, siting of heating oil tank enclosure.
- It was RESOLVED to respond with no objection.

- 012/22** 21/1906/PMA - 37 Church Lane Kirkby La Thorpe - Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3)
- No planning response is required given the short deliberation time scales, however, it was RESOLVED to note that there was no objection.

FINANCE

- 013/22** Presentation of accounts for the current period.
- It was RESOLVED to accept the document as circulated.
- 014/22** Review and approve accounts for payment.
- It was RESOLVED to approve the payments as circulated.
- 015/22** To discuss and agree the precept for 2022-23.
- It was RESOLVED to set the precept for financial year 2022/23 to £7,450.
- 016/22** To discuss and agree response to proposition for Lincolnshire County Council to increase their element of the council tax by 3%.
- It was RESOLVED to respond positively to the proposal.

GENERAL

- 017/22** To agree replacement of Pads for Defib on Church Lane.
- It was RESOLVED to acquire new pads. It was further RESOLVED to take note of costs for pads and battery replacement to build into annual reserve on an incremental basis.
- 018/22** To note progress on flooding issues and agree next actions.
- Leaflets have been distributed and work is ongoing to fix the problems.
- 019/22** To discuss and agree next actions on traffic issues on Church Lane.
- It was RESOLVED for the clerk to write to the School and propose a meeting with Cllr Denton to discuss suggestions for possible alleviation scheme.
- 020/22** To discuss and agree actions on suggested No Through Route signage for Mount Lane.
- It was RESOLVED that the Cllr White arrange to clear foliage from in front of no through road sign on Mount Lane; that the Clerk write to Highways for additional no through road signage on other side (RHS) of junction/road; that Cllr Morris supply date of recent accident to the clerk.
- 021/22** To discuss and agree next actions regarding green spaces on Sleaford estates.
- It was RESOLVED that Cllr Bridgen get the exact location for the clerk and the clerk to write to Lincs County Council to query the lack of grounds maintenance.
- 022/22** To discuss and agree actions regarding war graves.
- CWCG reported two graves last cleaned in March 2021. One stone is resistant to cleaning. Cleaning cycle is 2-3 years. Welcome for volunteer cleaning with water and brush inbetween scheduled events.

It was RESOLVED that the clerk reply to CWCG about the leaning headstones once photographs have been obtained from Cllr Morris.

Cllr Morris offered to clean the two gravestones inbetween times.

- 023/22** To discuss and agree actions regarding dog mess issues.
- It was RESOLVED that Cllr Morris provide a map/pin-drop to the clerk and that the clerk then ask NKDC to fit the remaining large waste bin if the location is suitable or to ask for alternative appropriate location.

CLOSE

- 024/22** To note further agenda items and arrangements for the next meeting (10th March 2022).
- Queens jubilee
- Defib training
- Action log updates

Meeting Close - 21:28