

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 12 November 2020 at 7.00 PM

MINUTES

Present: Cllrs Phil White, Richard Bridgen, Simon Kirman, Andy Parker, Carl Denton and Dermot Daly (Clerk).

No public representation.

- 53/20** Welcome - Cllr White welcomed all to the meeting.
- 54/20** Apologies for Absence - Cllr Michelle Morris. (Agreed)
- 55/20** Declaration of Interest and any applications for dispensation under the Localism Act 2011 - None.
- 56/20** To receive the Minutes of the Ordinary Meeting of the Parish Council on 10th September 2020 for approval (Appendix 1) - p. Cllr Kirman, s. Cllr White, Agreed.
- 57/20** To review and agree Recording of Meetings policy (Appendix 5) - p. Cllr White, s. Cllr Bridgen, Agreed.
- 58/20** Planning Matters - To agree response to District Council regarding non-enforcement of Condition 17 of Planning Application 19/1221/VARCON relating to fuel delivery over the Christmas period - p. Cllr White, s. Cllr Parker, Agreed.
Clerk to chase response through District Area Planning Officer Alan Oliver, with a deadline of 23rd November 2020. Extraordinary meeting to be arranged to progress response or lack of one.
- 59/20** Financial Report
- (i)** To note balances and transactions to date (Appendices 2 & 3) - reports accepted.
 - (ii)** To approve payments (Appendix 4) - p. Cllr Kirman, s. Cllr Denton, Agreed.
 - (iii)** Update on 2019-20 AGAR (financial statement), Exemption Certificate and publishing - certificate presented and published on website.
 - (iv)** Budget planning (Appendix 2) - discussion around the existing reserves, to maintain an emergency reserve of £10,000, excess to be made available for initiatives. Suggestions for initiatives are Defibrillator for Mount Lane, further Playground investment once feedback from Cllr Morris interaction with local youngsters, a possible war memorial. Budget plans to be confirmed ahead of the setting of Precept in January 2021 meeting.
- 60/20** To review and agree Website Accessibility policy (Appendix 6) - p. Cllr White, s. Cllr Denton, Agreed.

- 61/20** To approve publishing of new website content and closure of previous websites - p. Cllr Bridgen, s. Cllr White, Agreed. Old Lincolnshire County Council PC website will shut down in December 2020. kirkbylathorpe.com domain has been cancelled. Promotion of new website through poster for noticeboards to include QR code.
- 62/20** Communication process - improvements in communications was discussed. Clerk to note correct email address for Cllr Morris.
- 63/20** To discuss and agree actions regarding Highways Issues report (Appendix 7) - Clerk to request update from District Cllr Young. It has been noted that minimal work has been noticed.
- 64/20** To discuss and agree arrangements for Litter Pick in partnership with Rotary Club - It was reported that the Rotary club has received the equipment, will be arranging the details of the Litter Pick under social distancing restrictions and will contact the Clerk to assist with advertising.
- 65/20** To discuss and agree support for Rotary Club in planting village approach verges with Crocus/Daffodil in support of fight against Polio - suggestions of locations include the verge outside of the playpark and the area adjacent to the Queens Head. Outside residential properties only if agreed with residents. Agreed in principle depending on costs - Clerk to be advised of funding required.
- 66/20** To agree waste bin replacement and siting - p. Cllr White, s. Cllr Bridgen, Agreed. Authority have offered to site bin. Discuss further two bins to be sited free of charge. Confirm empty of bins will be carried out by District Council without charge.
- 67/20** Clerk's Report and Correspondence received
- (i)** Matters arising from previous Minutes not on the Agenda
 - (ii)** Mud on road & flooding of road complaints (ongoing)
 - (iii)** Park fence update - update on lack of insurance cover, to be addressed as part of the renewal process.
 - (iv)** Swing flooring update - KLT school have offered discussion on their play equipment installations. Clerk to attend.
 - (v)** Defibrillator update - Clerk to investigate SREP grant and associated quotes.
 - (vi)** NALC AGM update - Clerk reported outcome from LALC AGM with speaker Justin Griggs of NALC.
 - (vii)** Other items - Cllr Parker agreed to replace received defibrillator pads.
- Significant discussion regarding the state of the Church roof. Letter to be sent to Church authority to request an update on intentions and related funding. Cllr Parker to draft the initial letter.

- 68/20** Matters for the next meeting - Extraordinary meeting to focus on intention to change SREP fuel delivery dates at Christmas 2020.
- 69/20** Dates of Next Meetings: Thursday 14th January 2021, 11th March 2021, 13th May 2021, 8th July 2021, September 2021 at 7.00pm - Agreed.
- 70/20** To resolve to exclude the press and public from the meeting to consider sensitive personal data (Data Protection Act 1998) relating to Clerk duties - Not required, no public in attendance.
- 71/20** Staffing matters - Hours and delivery of service was discussed. Exceptional hours for initiatives will be paid. Councillors pleased with delivery.
- 72/20** Close meeting - 20:42