

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 15 September 2025 at 7.00 PM

Location: Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, NG34 9GH

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.

- Present: Cllrs Mickey Glithero, Ken Hanslip, Andy Parker, Angela Rankin, Phil White (Chair); Dermot Daly (Clerk); County Councillor David East.

082/25 Receive and approve any apologies for absence.

- Apologies had been received from Cllrs Wendy McConnell and Angela Bailey.

083/25 Receive disclosures of interests from Councillors on matters at this meeting.

- No interests were declared.

084/25 Suspend Standing Orders and allow for Parishioner Observations, District Councillor and County Councillor reports.

- The Standing Orders were suspended.

County Cllr David East reported:

- Greater Lincs Unitary (Local Government Review) – it is supposed to save money but will also cost money to reorganise.

- Lincs County Council will provide a small donation toward maintenance of war memorials – just need to send letter of application to the County Cllr.

- Encouraged attendance at the Police teams meeting this week – Cllr Ken Hanslip is attending and has submitted two questions. County Cllr will provide escalation support if necessary.

There is a significant Anti-Social Behaviour issue in the Hoplands estate – Need to write to PC&CC and NKDC regarding the ASB in an area of the Parish, following receipt and analysis of evidence.

There was a suggestion of an ASB Case Review request (multi-agency panel).

MEETINGS

085/25 Approve the Minutes for the Parish Council meeting held on 21st July 2025.

- It was unanimously RESOLVED to accept the minutes as circulated.

PLANNING

086/25 Report any decisions made and review any last minute planning applications.

087/25 Application by Beacon Fen Energy Park for an Order Granting Development Consent for the Beacon Fen

Energy Park Limited Project under the Planning Act 2008 – Section 88 and 89 and The Infrastructure

Planning (Examination Procedure) Rules 2010 – Rules 6, 9 and 13. Invitation to the Preliminary meeting and notification of hearings and other procedural decisions on Tuesday 23 September 2025, at 10:00am.

- There is a limited support from NKDC regarding the community views on this development.

- The massive battery storage is a significant fire risk and there is no fire plan.

FINANCE

088/25 Present the period accounts and sign the bank reconciliation.

- The Clerk presented the period accounts and they were accepted as circulated.

089/25 Present and approve the accounts for payment.

- It was unanimously agreed to approve the payments as circulated.

090/25 Confirm removal of items from the asset list.

- Donate millennium window and remove from the asset list.

GENERAL

091/25 Discuss update on the grass cutting within the confines of Sleaford Town Boundary and Kirkby La Thorpe Parish and agree associated actions.

- Collect more information on potential contract from NKDC, and any minimum requirements for a contract to cut the grass on all areas (village and estates together). Bring back to Parish Council to understand next stages.

092/25 Agree next steps in respect of flooding issues around the parish.

- Mount Lane drainage development is now funded and planned, including new drains and alternative hardcore surfaces for agricultural vehicles.

- On Church Lane: rodding by AWS identified a blockage near the new housing development – indicating a collapsed water run-off drain. Defer review of flooding in this area until after the Mount Lane works are completed.

Authorising	
Name: _____	Date: _____

- 093/25 Agree whether to apply for the Parish Litter Picking Grant.
- It was agreed not to apply for this grant.
- 094/25 Agree implementation of managed email service in line with external audit directive.
- Clerk to provide quotes for email service and new domain.
- 095/25 Agree to re-tender the grounds maintenance contract following a 4-year contract tenure.
- Identified two options consisting of (a) Current specification; (b) Current specification + Mount Lane areas + Church Lane areas.
- 096/25 Review annual safety report on play equipment and make appropriate recommendations and actions.
- No urgent actions required.
- Play equipment: Cllr Phil White to review fittings to see if we can dismantle and the quote for powder coating.
- Bring PlaySafety report back to next meeting – Cllr Ken Hanslip to look at what works could be proposed to make equipment more safe.
- POLICY & PROCESS**
- 097/25 Agree new IT Policy as required by the External Auditor under new financial guidelines.
- It was RESOLVED unanimously to adopt this policy as circulated.
- 098/25 Agree the acquisition of a domain and email hosting service to adhere to Assertion 10 of the External Audit declaration.
- This was agreed in line with item 094/25 above.
- REPORTS (For information only)**
- 099/25 Updates on noticeboard and bench installations.
- Handyman has done bench, noticeboard, and old noticeboard gone for refurbishment.
- 100/25 Clerk's Report
- No items presented.
- NEXT MEETING**
- 101/25 Note further agenda items and arrangements for the next meeting (17th November 2025).
- Resilience planning.
- Flagpole.
- It was agreed to source magnets for the metal-backed noticeboard.
- Contact details and meeting dates to be provided to Cllr Phil White to place on new noticeboard.
- STAFFING MATTERS**
- 102/25 Agree to exclude public and press to discuss confidential matters.
- 103/25 Discuss and agree the Clerk's remuneration in relation to national pay award.
- It was RESOLVED unanimously to agree to apply the national pay award.
- 104/25 Discuss and agree annual appraisal for the Clerk and associated pay scale.
- Cllrs Ken Hanslip and Phil White to arrange an online session of appraisal and feedback at the next meeting.
- Meeting Close
- The meeting was closed at 20.54pm.

Name: _____

