

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 2 December 2024 at 7.00 PM

Location: Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, NG34 9GH

MINUTES

Welcome and open the meeting.

- The meeting was opened by the Chair at 7.00pm.
- Present: Cllrs Phil White (Chair), Andy Parker, Angela Bailey, Mickey Glithero, Wendy McConnell, Ken Hanslip; Dermot Daly (Clerk); District Councillor Mervyn Head; No members of the public.

- 096/24** Receive and approve any apologies for absence.
- None.
- 097/24** Receive disclosures of interests from Councillors on matters at this meeting.
- None.
- 098/24** Agree the co-option to the position of Councillor for the casual vacancy and complete relevant documents.
- No applicants; there remains a casual vacancy.
- 099/24** Suspend Standing Orders and allow for Parishioner Observations, District Councillor and County Councillor reports.
- No members of the public were present.
- County Councillor Report: Highways are planning around five days of works to their drains starting on the 9th December on Ewerby Road. It will need a 'road closure' but access will be given as required. If they have an opportunity to do the works earlier then the contractor will bring them forward. They plan to jet and cleanse the whole of the system and repair anything they find. They will jet and clear to the outfalls but these pipes will outfall into open ditches which may well currently need attention by the landowners, they do not plan on doing any ditch clearing.
- District Councillor Report: Lincs County Council are asking all Parish Councils for resilience procedure updates or filling form online for the resilience forum; A survey from the District Council regarding community resilience (including environmental change, biodiversity, and utility savings – overall a more practical approach). This might be a subject for the Annual Parish Meeting; Food waste to be collected in 2026 - forced by the latest Environment Act.

MEETINGS

- 100/24** Approve the Minutes for the Parish Council meeting held on 20th May 2024.
- It was RESOLVED unanimously to approve the Minutes as circulated.
- 101/24** Approve the Minutes for the Parish Council meeting held on 27th August 2024.
- It was RESOLVED unanimously to approve the Minutes as circulated with amendment on 077/24 that contacts are to be sought.

PLANNING

- 102/24** Review any last minute planning applications.
- None received.

POLICY & PROCESS

- 103/24** Approve the Code of Conduct Policy.
- It was unanimously RESOLVED to accept the policy as circulated.
- 104/24** Approve the Councillor and Clerk Vacancy Policy.
- It was unanimously RESOLVED to accept the policy as circulated.
- 105/24** Approve the Equality and Diversity Policy.
- It was unanimously RESOLVED to accept the policy as circulated.
- 106/24** Approve the Grant Policy.
- It was unanimously RESOLVED to accept the policy as circulated.
- 107/24** Approve the Subject Access Request.
- It was unanimously RESOLVED to accept the policy as circulated.

Authorising Signature
Name: Paencia Date: 20/1/25 Signature



- 108/24** Approve the Training & Development Policy.
- It was unanimously RESOLVED to accept the policy as circulated.
- 109/24** Review standard template for Biodiversity Policy and decide next steps.
- It was unanimously RESOLVED to defer this to the next meeting and provide a statement rather than a policy – Clerk to seek individual Cllrs statements and compile together.
- 110/24** Decide on response to the national remote meeting and proxy voting consultation.
- It was unanimously RESOLVED for individual Councillors to submit their own responses to the consultation.
- GENERAL**
- 111/24** Provide an update, discuss, and agree actions relating to local flooding issues.
- Highways reported they are going to clear surface drains within 12 months.
- It was reported that a verbal update was provided by landowner that dykes on Ewerby Road are affected by rewilding and subsidy plans and that all dykes have been cleaned; the dyke on Mount Lane is owned by National Rail and managed by IDB Highways, who are going to jet out drains; NKDC committed to review drains passing in front of the new houses on Ewerby Road.
- It is still thought that deposited straw is still blocking gutters or diverting water run-off around the drains on Church Lane, even though road cleaner is attending; straw blockages in gulleys on Boston Road off to the dykes are creating pooling on the bends of the main road (between football club and A17 junction). It was unanimously RESOLVED to write to Highways and Power Station.
- 112/24** Review the annual safety report for the Mount Lane play area and agree any repairs and other works.
- It was unanimously RESOLVED that Cllr Wendy McConnell send contact details of handyman to Clerk; Cllr Phil White will then take potential suppliers around the playpark using the details as per August Minutes.
- It was reminded that the Playground online safety training course are still to be attended by all Councillors using the contact details provided by Cllr Andy Parker.
- 113/24** Discuss views and any response to the Active Travel Strategy for NKDC.
- This is mainly a city based strategy and doesn't suit a rural setting without adequate cycle routes or public transport. It was unanimously RESOLVED to respond as stated – it is not appropriate for this Parish.
- FINANCE**
- 114/24** Present the period accounts and sign the bank reconciliation.
- It was unanimously RESOLVED to accept the report as circulated.
- 115/24** Present and approve the accounts for payment.
- It was unanimously RESOLVED to approve the payments as circulated.
- 116/24** Consider Citizens Advice donation for the next financial year.
- It was unanimously RESOLVED to donate £100 to CAB, HAVCS, and the Air Ambulance.
- 117/24** Review and approve grounds maintenance contract for 2025.
- It was unanimously RESOLVED to agree to continue with the current supplier who has quoted £2,884 (an increase of approx. 5%) for 2025.
- 118/24** With Lloyds applying bank charges, agree move to Unity Trust Bank facility in line with many other Parish Councils.
- It was unanimously RESOLVED to remain with the existing banking facility despite the Unity Trust Bank providing a higher interest rate; Cllr Angela Bailey to provide Clerk with instructions on how to implement online approvals.
- 119/24** Review budget for 2025-26.
- It was RESOLVED by majority to accept the budget as circulated.
- REPORTS (For information only)**
- 120/24** Clerk's Report
- We have received a litter-picking grant from NKDC of £232.47.
- We have received a thank-you letter from the Church for the churchyard grass cutting.

NEXT MEETING

Authorising Signature
Name: PAUL Date: 29/1/25 Signature: _____

121/24

Note further agenda items and arrangements for the next meeting (20th January 2025).

- Final budget and precept decision.
- Future support of church graveyard maintenance.
- NKDC culvert - chasing update.

Meeting Close

- The meeting was closed at 9.52pm.

Authorising Signature
Name: PARKER Date: 20/1/25 Signature: 