

Kirkby La Thorpe Parish Council

Minutes for Annual Parish Council Meeting held on 20 May 2024 at 7.05 PM

Location: Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, NG34 9GH

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.05pm:

Present: Cllrs Phil White (Chair), Andy Parker, Wendy McConnell, Ken Hanslip (after being co-opted); Dermot Daly (Clerk); District Cllr Mervyn Head; no other members of the public.

029/24 To agree on the Parish Council Chair for the forthcoming year.

- By majority it was RESOLVED that Cllr Phil White would be Chair for the current year.

030/24 To agree the Vice Chair for the forthcoming year.

- Unanimously it was RESOLVED that Cllr Andy Parker would be Vice Chair for the current year.

031/24 To receive and approve any apologies for absence.

- It was RESOLVED to accept the apologies from Cllrs Angela Bailey and Mickey Glithero.

- County Cllr Andrew Key apologised that he would be unable to make the meeting.

032/24 To receive disclosures of interests from Councillors on matters at this meeting.

- There were no declared interests.

033/24 To agree the co-option to the position of Councillor for the two casual vacancies and complete relevant documents.

- Ken Hanslip was RESOLVED unanimously to be co-opted as a new Councillor.

034/24 To suspend Standing Orders and allow for Parishioner Questions and Observations and to receive reports from County and District Councillors.

- The Standing Orders were suspended for this item and the public made comments published as a separate appendix.

- 7.23pm Cllr Andy Parker left the meeting.

- 7.31pm Cllr Andy Parker rejoined the meeting.

- 8.08pm Cllr Ken Hanslip left the meeting.

PLANNING

035/24 24/0570/FUL - The Queens Head, Church Lane, Kirkby La Thorpe - Demolition of existing conservatory and replace with an extension and alterations to create new lounge area along with internal alterations. [Deadline: 07/06/2024]

- It was RESOLVED not to respond as there was no objection to the application.

MEETINGS

036/24 To approve the Minutes for the Parish Council meeting held on 4th March 2024.

- It was RESOLVED by a majority that the Minutes were accepted as circulated.

ANNUAL POLICY & PROCESS

037/24 To adopt updated Standing Orders.

- It was unanimously RESOLVED that the Standing Orders were adopted as circulated.

038/24 To adopt updated Financial Regulations.

- It was RESOLVED by a majority that the Financial Regulations were adopted as circulated.

039/24 Review and agree the current asset list.

- It was RESOLVED to defer this item until the next meeting so that Insurance values can be reviewed and to get a green fencing quote for the playground.

040/24 To review and agree the insurance cover for 2024-25.

- It was unanimously RESOLVED to accept the Insurance Cover as described in the circulated Schedule but that the review of the asset list may highlight anomalies to be then taken to the insurance company.

041/24 To review and agree the annual subscriptions.

- It was unanimously RESOLVED to accept the subscriptions list as circulated.

042/24 To adopt an updated Complaints Procedure.

- It was unanimously RESOLVED to accept the policy as circulated.

043/24 To adopt an updated Data Protection Policy.

- It was unanimously RESOLVED to accept the policy as circulated.

044/24 To adopt an updated Freedom of Information Policy.

- It was unanimously RESOLVED to accept the policy as circulated.

Authorising Signatory

Name: _____ Date: _____

045/24 To approve the Terms of Reference for the Staffing Committee and the members of that Committee.

- It was RESOLVED to defer this item until the next meeting.

046/24 To discuss and agree steps in creating a Biodiversity plan, policy, or statement.

- It was RESOLVED to defer this item until the next meeting.

FINANCE

047/24 To present the period accounts and sign the bank reconciliation.

- It was RESOLVED to defer this item until the next meeting.

048/24 To present and approve the accounts for payment.

- It was unanimously RESOLVED to approve the payments as circulated.

049/24 To provide an update on the year end process.

- It was RESOLVED to defer this item until another meeting due to still awaiting internal audit.

050/24 To agree posting of Exercise of Public Rights.

- This was noted by the Council.

GENERAL

051/24 To provide the local Police with the priorities for the parish.

- It was unanimously RESOLVED to submit the same concerns as last time.

052/24 To provide an update, discuss, and agree actions relating to local flooding issues.

- There is a site meeting next week. Meet 45 minutes before at the Church (1.15pm).

- The Clerk to confirm arrangements with all parties.

053/24 To provide update on Defibrillators.

- Cllr Andy Parker will check the school defibrillator to look at the status on the online system.

NEXT MEETING

054/24 To note further agenda items and arrangements for the next meeting (15th July 2024).

- Review asset list and any effects on the insurance.

- Terms and membership of the Staffing Committee.

- Creation of a Biodiversity plan, policy, or statement.

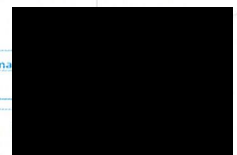
- Period accounts.

- Year end reporting and External Audit returns.

Meeting Close

- there being no further business the meeting was closed at 9.26pm.

Authorising Signa
Name: _____ Date: _____



- Objection to the Traffic Regulation Order – there should be a need to keep the village feel by not putting down the lines; there is expected to be a problem with enforcement as the ten minute allowance would result mainly in the traffic moving on before the ten minute allowance; the displacement of the vehicles would just move the problem on toward Ewerby Road; there will be an extra expense for later refreshed lining; parking might be attracted to park opposite the zig-zag; times were too limited – need to make allowance for out of school clubs.

- 7.23pm Cllr Andy Parker left the meeting.

- There probably needs to be some experience of ticket enforcement.
- The school is part of the village and the school is onboard with the restrictions to help to stop gridlock.
- There might be other solutions such as park/ride for the school, or use of the pub car park.
- Is the issue not being sold to the community correctly?

- 7.31pm Cllr Andy Parker rejoined the meeting.

- There was a difference of opinion around the enforcement and that no consultation was done by the Parish Council on the proposals.
- Highways identified double yellow lines to assist flow of traffic and the single lines near the school to alleviate congestion and improve safety.
- This would be a good opportunity to resolve the issues about the verge and the width of pavements – this could be an issue of verges overgrowing the pavements over a long period of time.
- There appears to be a ruling that owners of Council properties are not allowed to park vehicles on green verges.
- A camera-car might be able to be sourced from Lincoln that would be more successful to enforce rather than using foot-based enforcement.
- School pupil volume has dropped from 140 to 105 and school day has been extended but the appearance from outside the problem of traffic seems to have got worse.
- A school Governor indicated that the school was not involved much in the consultation process and expected it to be better.
- Should there be a review of success and options to fit in with a review of the scheme by LCC.

- 8.08pm Cllr Ken Hanslip left the meeting.

District Councillor Mervyn Head reported:

- A survey from NKDC to work more closely with Parish Councils on their energy efficiency and biodiversity approach. Aims, stakeholders, suggestions. Supported by sponsorship monies. As an example the possibility to take a license to cultivate on 'spare' NKDC land. After the survey the parish council can elect to discuss the matter further with a representative.

- The was some discussion about pedestrianisation of the Market Place in Sleaford and how that might attract people into Sleaford.

20:30 Cllr Phil White left the meeting and returned at 20:33.

- Consultation on AD Plant near Anwick.

A report from County Councillor Andrew Key was read by the Clerk:

- The consultations on the Church Lane parking have ended with a varied response, some for and some against. The proposals will go the Planning Committee for consideration – a move which I have supported to make sure this scheme keeps going, but also have requested a review after six months if the scheme is brought in, so that it can be looked at again as appropriate.
- I'm pleased that progress is being made with the planning for the Mount Lane drainage issues and works are on the horizon (all being well).
- I look forward to attending the meeting you are arranging with Anglian Water at the end of the month.
- Finally, I have decided that I won't be standing for re-election at the next County Council elections in May next year but will continue to do all I can for Kirkby-la-Thorpe in the remaining months of my term. I have today been appointed Chairman of the Public Protection Committee at LCC for the next year.