

Kirkby La Thorpe Parish Council

Minutes for Annual Parish Council Meeting held on 25 May 2023 at 7.00 PM

Location: St Denys' Church, Kirkby La Thorpe

MINUTES

- 041/23 The Clerk to receive Acceptance of Office forms from Councillors.
- All documents were duly received.
- 042/23 Election of Chairman and the Clerk to receive Acceptance of Office form.
- It was RESOLVED that Cllr Phil White take the post of Chairman.
- 043/23 To suspend Standing Orders, take public comment, receive report from District Councillor and County Councillor, and reinstate Standing Orders.
- There were no members of the public present and apologies were received from both County and District Councillors.

Present: Cllrs Phil White (Chairman), Andy Parker, Angela Bailey; Dermot Daly (Clerk); no members of the public.

Welcome from Chairman.

POLICY & PROCESS

- 044/23 To receive and agree apologies for absence. None.
- 045/23 To receive disclosures of pecuniary and non-pecuniary interests (pursuant to section 31 of the Localism Act 2011) and applications for dispensation from Councillors on matters considered at this meeting. None.
- 046/23 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. None.
- 048/23 To review applications of candidates and agree to fill up to four casual vacancy positions for Parish Councillors.
- There were no candidates in attendance.
- 049/23 Election of Vice Chairman.
- It was RESOLVED that Cllr Andy Parker take the post of Vice Chairman.
- 050/23 To re-adopt the NKDC Code of Conduct.
- It was RESOLVED to re-adopt the NKDC Code of Conduct.
- 051/23 To review and approve the Complaints Procedure.
- It was RESOLVED to approve the Complaints Procedure as circulated.
- 052/23 To review and approve the Financial Regulations.
- It was RESOLVED to approve the Financial Regulations as circulated.
- 053/23 To review and approve the Standing Orders.
- It was RESOLVED to approve the Standing Orders as circulated.
- 054/23 To agree the Ordinary meeting dates for 2023-24.
- It was RESOLVED to defer this item until the next meeting when there may be more Councillors and the aim will be to have meetings on the last Monday of every other month commencing in August.
- It was further RESOLVED that the next meeting will be on Monday, 5th June 2023.
- 055/23 To review the terms of reference and members for the Staffing Committee.
- It was RESOLVED to defer this item until the next meeting.
- 056/23 To review and agree the Asset Register.
- It was RESOLVED to approve the Asset Register as circulated.
- 057/23 To review and agree the Insurance cover.
- It was RESOLVED to renew the Insurance as circulated for £222.79.

MEETINGS

- 058/23 To receive the Minutes of the Ordinary Meeting of the Parish Council on 8th March 2023 for approval.
- It was RESOLVED to approve the Minutes as circulated.

FINANCE

- ./23 Presentation of the Year-End Accounts for 2022-23.
- The year-end accounts were noted.
- It was reported that a member of the public is to donate the wildflower seed and so the relevant budget may be released for other use,
- It was further RESOLVED to circulate the budget to Councillors.
- 060/23 Presentation of internal audit report for 2022-23.
- The Internal Audit Report was noted with no subsequent actions needed.
- 061/23 To review and agree the 2022-23 Certificate of Exemption for the Annual Governance and Accountability Return (AGAR).
- It was RESOLVED to approve the Certificate of Exemption as circulated and was duly signed.
- 062/23 To review and agree the 2022-23 Annual Governance Statement (AGAR Part 2 Section 1).
- It was RESOLVED to approve the Annual Governance as circulated and was duly signed.
- 063/23 To review and agree the 2022-23 Accounting Statements (AGAR Part 2 Section 2).
- It was RESOLVED to approve the Accounting Statements as circulated and was duly signed.
- 064/23 Presentation of the 2022-23 accounting variances.
- The year account variances were noted.
- 065/23 To agree bank standing orders and regularised payments prior to relevant accounts for payments approvals.
- It was RESOLVED to agree the list as circulated.
- 066/23 To present the Financial Accounts and approve the Bank Reconciliation for the current financial period.
- It was RESOLVED to accept the period financial accounts and the bank reconciliation was duly signed.
- 067/23 To approve the Accounts for Payment for the current financial period.
- It was RESOLVED to approve the Accounts for Payment.
- PLANNING
- 068/23 23/0318/FUL - Former Hoplands LCC Depot Sleaford NG34 7LZ - Proposed residential development of 32 dwellings and 40 apartment Extra Care building, including associated infrastructure and landscaping. (Response due by 12th May 2023).
- There was some discussion but it was RESOLVED not to respond to this application.
- 069/23 DCO EN010123 - HECKINGTON FEN SOLAR PARK DEVELOPMENT CONSENT ORDER - NOTICE OF ACCEPTANCE OF AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER BY THE PLANNING INSPECTORATE (ON BEHALF OF THE SECRETARY OF STATE) UNDER SECTION 56 OF THE PLANNING ACT 2008. (Response due by noon on 9th June 2023).
- It was RESOLVED for Cllr Andy Parker assisted by Cllr Angela Bailey to present a proposed Facebook survey to the next meeting.
- It was further RESOLVED to ask the District Councillor to be involved in a public meeting to be arranged with a view to providing the Parish Council with community views preparing for the consultation phase.
- 070/23 DCO EN010151 - Beacon Fen Energy Park - Application by Beacon Fen Energy Park Limited for an Order granting Development Consent for the Beacon Fen Energy Park. (Response due by 18th May 2023).
- The actions for this item are as for the previous item. However it was noted that the deadline has been missed.
- 071/23 23/0398/HOUS - Holmfield 3 Church Lane Kirkby La Thorpe - Proposed single storey rear extension. (Response due by 18th May 2023).
- The Parish Council had no views on this application.
- 072/23 To discuss and agree response on other planning applications.
- It was noted that there has been an adoption of the latest Central Lincolnshire Local Plan on 13th April 2023.
- INITIATIVES
- 073/23 To further review the costs for the commemorative benches and agree final actions on purchase of the items.
- Due to the late hour it was RESOLVED to move the remaining items to the next meeting.

4/23 To further review and finalise the costs and format of the replacement noticeboard for Milton Way.
- See 074/23.

GENERAL

075/23 To discuss the proposal from the Community Group for a memorial stone and agree any relating actions.
- See 074/23.

CLOSE

076/23 To note further agenda items and arrangements for the next meeting (5th June 2023).
- See 074/23.

Meeting Closed at 22:48.

