

# Kirkby La Thorpe Parish Council

All Kirkby La Thorpe Parish Councillors are hereby summoned, and the public invited, to attend a meeting of the Parish Council to be held at Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, on Monday 2nd December 2024 commencing at 7.00pm.

The meeting will commence with a public session and the formal meeting immediately following.

Issued: 26 November 2024

Clerk

*Dermot Daly*

*Daly, Dermot, Clerk, Kirkby La Thorpe Parish Council*

*E: clerk.kltpc@gmail.com W: <https://kirkby-la-thorpe.parish.lincolnshire.gov.uk>*

## **AGENDA**

Welcome and open the meeting.

**096/24** Receive and approve any apologies for absence.

**097/24** Receive disclosures of interests from Councillors on matters at this meeting.

**098/24** Agree the co-option to the position of Councillor for the casual vacancy and complete relevant documents.

**099/24** Suspend Standing Orders and allow for Parishioner Observations, District Councillor and County Councillor reports.

### **MEETINGS**

**100/24** Approve the Minutes for the Parish Council meeting held on 20th May 2024.

**101/24** Approve the Minutes for the Parish Council meeting held on 27th August 2024.

### **PLANNING**

**102/24** Review any last minute planning applications.

### **POLICY & PROCESS**

**103/24** Approve the Code of Conduct Policy.

**104/24** Approve the Councillor and Clerk Vacancy Policy.

**105/24** Approve the Equality and Diversity Policy.

**106/24** Approve the Grant Policy.

**107/24** Approve the Subject Access Request.

**108/24** Approve the Training & Development Policy.

**109/24** Review standard template for Biodiversity Policy and decide next steps.

### **GENERAL**

**110/24** Provide an update, discuss, and agree actions relating to local flooding issues.

**111/24** Review the annual safety report for the Mount Lane play area and agree any repairs and other works.

**112/24** Discuss views and any response to the Active Travel Strategy for NKDC.

### **FINANCE**

**113/24** Present the period accounts and sign the bank reconciliation.

**114/24** Present and approve the accounts for payment.

**115/24** Consider Citizens Advice donation for the next financial year.

**116/24** Review and approve grounds maintenance contract for 2025.

**117/24** With Lloyds applying bank charges, agree move to Unity Trust Bank facility in line with many other Parish Councils.

### **REPORTS (For information only)**

**118/24** Clerk's Report

### **NEXT MEETING**

**119/24** Note further agenda items and arrangements for the next meeting (20th January 2025).

Meeting Close