

Kirkby La Thorpe Parish Council

All Kirkby La Thorpe Parish Councillors are hereby summoned to attend and members of the public invited to the annual meeting of the Parish Council to be held at Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, on Monday 19th May 2025 at 7.05pm.

The meeting will commence as soon as possible after the end of the Annual Parish Meeting.

Issued: 13 May 2025

Clerk

Dermot Daly

Daly, Dermot, Clerk, Kirkby La Thorpe Parish Council

E: clerk.kltpc@gmail.com W: <https://kirkby-la-thorpe.parish.lincolnshire.gov.uk>

AGENDA

Welcome and open the meeting.

043/25 Agree on the Parish Council Chair for the forthcoming year.

044/25 Agree the Vice Chair for the forthcoming year.

045/25 Receive and approve any apologies for absence.

046/25 Receive disclosures of interests from Councillors on matters at this meeting.

047/25 Suspend Standing Orders and allow for Parishioner Questions and Observations and to receive reports from County and District Councillors.

PLANNING

048/25 Review any last minute planning applications and report decisions received.

MEETINGS

049/25 Approve the Minutes for the Parish Council meeting held on 24th March 2025.

ANNUAL POLICY & PROCESS

050/25 Adopt updated Standing Orders.

051/25 Adopt updated Financial Regulations.

052/25 Review and agree the current asset list.

053/25 Review and agree the insurance cover for 2025-26.

054/25 Review and agree the annual subscriptions.

055/25 Adopt an updated Complaints Procedure.

056/25 Adopt an updated Data Protection Policy.

057/25 Adopt an updated Freedom of Information Policy.

058/25 Approve the Terms of Reference for the Staffing Committee and the members of that Committee.

FINANCE

059/25 Review and agree the Internal Audit for 2024-25.

060/25 Review and agree the External Audit submission for 2024-25, including the Exemption Certificate, Annual Governance and Accountability Return (AGAR) reporting requirements, and exercise of public rights for the period of Tue 3rd June 2025 to Mon 14th July 2025.

061/25 Review and agree the Financial Report for the period.

062/25 Review and approve the Accounts for Payment.

GENERAL

063/25 Discuss the grass cutting within the confines of Sleaford Town Boundary and Kirkby La Thorpe Parish and agree associated actions.

064/25 Discuss and agree associated actions relating to land acquisition from North Kesteven District Council and the purchasing / receipt of trees for a Community Orchard.

NEXT MEETING

065/25 Note further agenda items and arrangements for the next meeting (21st July 2025).

Meeting Close