

Kirkby La Thorpe Parish Council

All Kirkby La Thorpe Parish Councillors are hereby summoned, and the public invited, to attend a meeting of the Parish Council to be held at Longwater Stadium, Eslaforde Park, Boston Road, Sleaford, on Monday 15th September 2025 commencing at 7.00pm.

The meeting will commence with a public session and the formal meeting immediately following.

Issued: 8 September 2025

Clerk

Dermot Daly

Daly, Dermot, Clerk, Kirkby La Thorpe Parish Council

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AGENDA

Welcome and open the meeting.

082/25 Receive and approve any apologies for absence.

083/25 Receive disclosures of interests from Councillors on matters at this meeting.

084/25 Suspend Standing Orders and allow for Parishioner Observations, District Councillor and County Councillor reports.

MEETINGS

085/25 Approve the Minutes for the Parish Council meeting held on 21st July 2025.

PLANNING

086/25 Report any decisions made and review any last minute planning applications.

087/25 Application by Beacon Fen Energy Park for an Order Granting Development Consent for the Beacon Fen Energy Park Limited Project under the Planning Act 2008 – Section 88 and 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rules 6, 9 and 13. Invitation to the Preliminary meeting and notification of hearings and other procedural decisions on Tuesday 23 September 2025, at 10:00am.

FINANCE

088/25 Present the period accounts and sign the bank reconciliation.

089/25 Present and approve the accounts for payment.

090/25 Confirm removal of items from the asset list.

GENERAL

091/25 Discuss update on the grass cutting within the confines of Sleaford Town Boundary and Kirkby La Thorpe Parish and agree associated actions.

092/25 Agree next steps in respect of flooding issues around the parish.

093/25 Agree whether to apply for the Parish Litter Picking Grant.

094/25 Agree implementation of managed email service in line with external audit directive.

095/25 Agree to re-tender the grounds maintenance contract following a 4-year contract tenure.

096/25 Review annual safety report on play equipment and make appropriate recommendations and actions.

POLICY & PROCESS

097/25 Agree new IT Policy as required by the External Auditor under new financial guidelines.

098/25 Agree the acquisition of a domain and email hosting service to adhere to Assertion 10 of the External Audit declaration.

REPORTS (For information only)

099/25 Updates on noticeboard and bench installations.

100/25 Clerk's Report

NEXT MEETING

101/25 Note further agenda items and arrangements for the next meeting (17th November 2025).

STAFFING MATTERS

102/25 Agree to exclude public and press to discuss confidential matters.

103/25 Discuss and agree the Clerk's remuneration in relation to national pay award.

104/25 Discuss and agree annual appraisal for the Clerk and associated pay scale.

Meeting Close