

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 28 September 2022 at 7.00 PM

Location: St Denys' Church, Kirkby La Thorpe

MINUTES

- (i) Public Comment.
- A representative from the newly formed KLT Community Group requested support for a rooted Christmas tree - various locations, funding options, and decorations were discussed - the Parish Council may assist in conversing with authorities for electrical connection and siting - solar power was seen as the most popular route to run the decorative lighting - some funding is expected from private individuals for the tree and decorations - alternative locations such as churchyard, school, and 'Green' area near the Queens Head were suggested.
- (ii) Report from District Councillor Mervyn Head.
- There have been no formal council meetings and the budget process is now commencing.
- (iii) Report from County Councillor Andrew Key.
- Apologies received.

Present:

- Cllrs Phil White (Chairman), Andy Parker, Alison Flannery, John Perry; District Cllr Mervyn Head; Dermot Daly (Clerk); 1 member of the public.

Welcome.

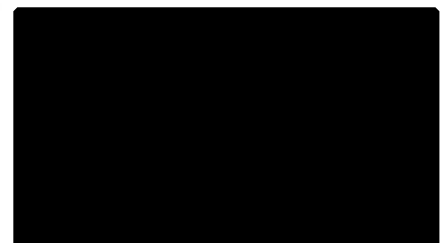
- The meeting was opened at 19:32.

- 115/22 To receive and agree apologies for absence.
- It was RESOLVED to accept the apologies received from Cllrs Bridgen and Morris.
- 116/22 To receive disclosures of pecuniary and non-pecuniary interests, pursuant to section 31 of the Localism Act 2011, and applications for dispensation from Councillors on matters considered at this meeting.
- None.
- 117/22 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- It was RESOLVED that item 131/22 would be held in closed session due to the confidential nature of the discussion.

POLICY & PROCESS

- 118/22 To review applications of candidates and agree to fill the casual vacancy position for Parish Councillor.
- There were no applications received.
- 119/22 To review and agree the Councillor Vacancy Policy.
- It was RESOLVED to accept the policy as circulated.

MEETINGS



- 120/22 To receive the Minutes of the Ordinary Meeting of the Parish Council on 13th July 2022 for approval.
- It was RESOLVED to accept the minutes as circulated.
- It was suggested that a planning meeting is called for 12th October by Cllr White.

- 121/22 To discuss and agree arrangements for meetings in the colder months.
- Although costs were provided by the football club, it was RESOLVED that the Queens Head be used through to Spring 2023.

PLANNING

- 122/22 To discuss and agree response on planning applications.
- There was some discussion as to how to engage the community in responding to the proposals for Heckington Solar Park and water reservoir near Sleaford. Cllr Parker had circulated an example of a questionnaire. There were suggestions offered of improvement to the questionnaire. It was agreed to include in the extraordinary meeting agenda.

FINANCE

- 123/22 To decide whether to opt out of the SAAA central external auditor appointment and engage our own external audit service.
- It was RESOLVED that the Council would maintain the current arrangement with SAAA.
- 124/22 To present the periods accounts and sign the bank reconciliation.
- It was RESOLVED to accept the accounts as presented and to sign off the bank reconciliation.
- 125/22 To present and approve the accounts for payment.
- It was RESOLVED to approve the accounts for payment as circulated.
- 126/22 To discuss the vision for the Parish Council for 2023-24 to inform the budget process.
- It was RESOLVED to make allowances for initiatives covering all geographical areas of the parish; support of a cohesive celebration of the Coronation; engage with community as to what they want through a questionnaire online and personal visit, a leaflet drop with councillor contacts and the suggestion of a community group meeting on 11th October; a rolling programme of noticeboard renovation on annual basis.
- Cllr White stepped out 20:23; Cllr Parker took over the Chair of the meeting.
- Cllr White returned to the meeting 20:27

GENERAL

- 127/22 To discuss and agree the funding of a Christmas Tree with light decorations and siting of the same as proposed by the local community group.
- It was RESOLVED to consider any funding requests on their own merit.
- 128/22 To discuss any further suggestions from the community group and identify actions and future agenda items.
- There were no further suggestions from the community group, however, it is hoped there will be more from the 11th October and beyond.

129/22 To discuss and agree the next actions following the RoSPA inspection and report on the Play Area on Mount Lane.

- Clearing of foliage from in front of the signage outside the playground has already been achieved through the grounds maintenance contract.

- It was RESOLVED to purchase a combination lock up to £40, amended to £10.

130/22 To discuss and agree actions regarding noticeboards sited at The Hoplands and Milton Way.

- The Parish Council would like to thank the community group for the renovation of the noticeboards in Milton Way, Church Lane and Mount Lane.

- It was RESOLVED to purchase a replacement board with posts up to £400 for The Hoplands.

- It was further RESOLVED that all noticeboards are restricted to KLTPC and Community Group related information (to be reviewed regularly).

- It was further RESOLVED to acquire pin board for the noticeboards.

STAFFING MATTERS

131/22 To discuss and agree the findings of the review into the Clerk's remuneration, in relation to award of CILCA qualification as deferred from previous meetings.

- It was RESOLVED to accept recommendations from the LALC HR advisor to award point 23 to the Clerk on the award of the CILCA chartered qualification, backdated to the award, rising to point 25 on satisfactory annual increment reviews.

- The Council RESOLVED to not require any further formal qualifications to be attained by the Clerk.

- It was further RESOLVED to modify the contracted annual increment date to May subject to advice confirmation.

- Cllr Parker left meeting 21:44

- Cllr Parker rejoined the meeting 21:46

CLOSE

132/22 To note further agenda items and arrangements for the next meeting (19th November 2022).

- It was requested that the draft agenda be sent out earlier with encouragement to add/change by a specific date prior to the formal summons and final agenda.

- An extraordinary meeting on 12/10/2022 to include planning (reservoir/ecotricity), casual vacancy, and community group proposals.

- The next full meeting to include budget, community group proposals(as a continuing standing item).

Meeting Closed at 21:54.

