

Kirkby La Thorpe Parish Council

Minutes for Ordinary Parish Council Meeting held on 13 July 2022 at 7.00 PM

Location: St Denys' Church, Kirkby La Thorpe

MINUTES

- (i) Public Comment.
- It was reported that a new community village group is being setup following on from the successful Kirkby Angels, it is still to have first meeting but is expected to have a close relationship with the Parish Council.
- (ii) Report from District Councillor Mervyn Head.
- An event on Saturday provided through European development fund money to celebrate some recent works done, including staging, from 10am on.
 - Planning and Scrutiny committees are to become more focussed - work on this is progressing.
 - Holiday season is starting to impact on proposed changes, services and works.
- (iii) Report from County Councillor Andrew Key.
- not present.

Present: Cllrs Phil White (Chairman), Andy Parker, Michelle Morris; District Cllr Mervyn Head; Dermot Daly (Clerk); 2 members of the public.

Welcome. - The meeting was opened at 19:30.

- 090/22 To receive and agree apologies for absence.
- It was RESOLVED to accept received apologies from Cllr A Flannery.
 - Cllr R Bridgen was not in attendance.
- 091/22 To receive disclosures of pecuniary and non-pecuniary interests, pursuant to section 31 of the Localism Act 2011, and applications for dispensation from Councillors on matters considered at this meeting. - None.
- 093/22 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- It was RESOLVED that 113/22 needed to be held in closed session due to the confidential nature of the item.

POLICY & PROCESS

- 094/22 To review applications of candidates and agree to fill the casual vacancy positions for Parish Councillor.
- It was RESOLVED the Mr John Perry would be accepted as a co-opted Councillor for Kirkby La Thorpe Parish Council.
- 095/22 To adopt a Data Breach Policy.
- It was RESOLVED to accept the new policy as circulated.
- 096/22 To adopt a Grant Policy.
- It was RESOLVED to accept the new policy as circulated with an amendment to ensure only two application reviews held at the May and November meetings.

- 097/22** To adopt a Equality and Diversity Policy.
- It was RESOLVED to accept the new policy as circulated.
- 098/22** To approve the creation of a Planning Committee, with associated terms of reference, and allocation of members.
- There was some discussion about whether the Standing Orders can be amended to allow one Councillor to call an Extraordinary meeting for a planning matter. The Clerk to investigate the legality aspect and enact this approach if found to be legally acceptable. The Council RESOLVED for this to happen.
- 099/22** To discuss and agree whether the Parish Council is to move to adopt the new Code of Conduct issued by the District Council.
- It was RESOLVED to accept the new Code of Conduct approach as circulated from NKDC.

MEETINGS

- 100/22** To receive the Minutes of the Ordinary Meeting of the Parish Council on 12th May 2022 for approval.
- It was RESOLVED to accept the minutes as circulated.
- 101/22** To receive the Minutes of the Extraordinary Meeting of the Parish Council on 24th May 2022 for approval.
- It was RESOLVED to accept the minutes as circulated with the following amendment for item 087/22 to read...
It was RESOLVED to create a Finance Committee that would discuss and present recommendations to the Full Council; it would have a membership of three Councillors Phil White, Andy Parker, and Alison Flannery; it would have no delegated powers; it would not have any public membership; the Parish Council to write and agree the Terms of Reference before the inaugural meeting, where the first business would be to vote on a Chair..

PLANNING

- 102/22** 22/0781/HOUS - Beaver Cottage Mount Lane Kirkby La Thorpe - Erection of replacement single garage, siting of heating oil tank enclosure (Revision of application 21/1863/HOUS); Responses were due by 01/07/2022.
- It was RESOLVED to not make any adverse response to this application.
- 103/22** 22/0848/PNAGR - Land Off Mareham Lane Kirkby La Thorpe - Town and Country Planning General Permitted Development Order 1995, Schedule 2, parts 6 and 7 - Application for prior notification of agricultural or forestry development Proposal: Creation of an agricultural reservoir; Responses were due by 30/06/2022.
- It was RESOLVED to not make any adverse response to this application.

- 104/22 To discuss and agree actions relating to the Heckington Solar Farm.
- The meeting was closed to allow the public to raise serious concerns about the lack of representation by NKDC in planning and other matters and two councillors left the meeting (20:25).
 - The two councillors returned (20:28).
 - The meeting was reopened (20:51).
 - The closure of the meeting raised issues with the relationship of the Parish Council with Lincs County Council (LCC) and North Kesteven District Council (NKDC), including lack of calling-in of planning applications and the incremental effect of multiple applications on highways aspects.
 - It was RESOLVED that Cllr White is to provide the Clerk with evidence of the previous open planning application and the Clerk is to write to NKDC regarding the District Councillor being told by a planning officer that there were no open applications.
 - It was also RESOLVED to write to the County Councillor about what actions were taken following the site meeting.
 - It was RESOLVED to ensure the Solar Farm consultations information is circulated more widely – to put up notices to ask for village interest in a public meeting or action group, including the use of the newly formed community group and social media.

FINANCE

- 105/22 To agree the first meeting date of the Finance Committee and the relevant agenda items.
- The agenda item failed to be supported. The result will be that the Finance Committee will not be formed and the full council will discuss all financial aspects.
- 106/22 To present the periods accounts and sign the bank reconciliation.
- It was RESOLVED to accept the accounts and bank reconciliation as circulated and signed accordingly.
- 107/22 To present and approve the accounts for payment.
- It was RESOLVED to accept the accounts for payment as circulated and signed accordingly.

GENERAL

- 108/22 Chairman to provide report on Queens Platinum Jubilee celebrations and tree planting ceremonies.
- A separate report of the events has been produced and circulated.
 - There were questions about the cost of the trees and plaques but it was the committee decision to provide four trees and plaques instead of one to cover all parts of the parish.
 - There was a good turnout to the lantern lighting. The Lantern is a temporary and portable structure.
- 109/22 Clerk to provide report on the issue of access to the defibrillator outside the Police Station adjacent to Milton Way.
- A letter was raised and submitted online to the Police Station on Milton Way.
 - Police stated the defibrillator is available for use and referred the matter to EMAS.
 - The EMAS response was:
"The Community Public Access Defibrillator at SLEAFORD POLICE STATION, HOPLANDS, NG34 7LZ identified as CPAD46 on CAD, is registered and we do have a code for the cabinet.

Codes are given to callers when a call for help indicates an AED is within range (500m), the patient's condition indicates an AED would be of benefit and there are more than one person with the patient."

- 110/22** To review and agree quotes for repair or replacement of noticeboard at Milton Way provided by the Chairman.
 - To date local maintenance companies don't seem to be interested in the work.
- 111/22** To agree next actions on the noticeboards for Milton Way and The Hoplands.
 - The new Community Group would like to give noticeboards a make-over once the group is up and running.
- 112/22** To discuss and agree maintenance of Jubilee Oaks.
 - Ownership of land where Jubilee Trees are sited are as follows...
 * The road bridge area is LCC Highways,
 * the park is parish council, and
 * the others are with NKDC.
 - Neither NKDC or LCC want responsibility so residents are currently watering them all and it was **RESOLVED** that the Parish Council will retain ownership and maintenance responsibilities.

STAFFING MATTERS

- 113/22** To discuss and agree the Clerk's remuneration in relation to award of CilCA qualification.
 - The Clerk was asked to leave the meeting at 21:49.
 - The Clerk was invited to rejoin the meeting at 22:11 to be informed that LALC will be asked by the Chairman to carry out an independent assessment of pay rate for the Clerk on attaining CilCA.

CLOSE

- 114/22** To note further agenda items and arrangements for the next meeting (14th September 2022).

Meeting Close: 22:21.